

Participant:
Amount Paid: \$«AmountPaid»
Balance Due: \$

DATE

WELCOME TO NOTRE DAME VISION CYM!

It is with great pleasure that we welcome you to the University of Notre Dame’s Vision for Campus and Youth Ministers (CYM) program for the week of **DATE/WEEK**. All of us involved with this exciting program look forward to sharing a dynamic and spiritually enriching week with you here on the Notre Dame campus.

Your next step is to download and return the forms necessary for your participation in the Notre Dame Vision CYM program. On our website, you will find a link labeled “Registration Packet” in the “Downloads & Links” box on the Notre Dame Vision CYM homepage <vision.nd.edu/Welcome_to_Notre_Dame_Vision/Notre_Dame_Vision_CYM.html>. This “Registration Packet” includes the following documents, all of which must be signed and returned to our office no later than May 23, 2012 (please send these in sooner if possible!):

- Waiver, Release, and Indemnification Agreement (2 pages)
- Notre Dame Vision T-Shirt & Poster Pre-Order Form (*optional*)
- Notre Dame Vision CYM Packing List (for reference)
- Campus Map (for reference)

Below you will find additional information that will be helpful as you prepare to join us this summer.

Location and Travel

Notre Dame is located in northern Indiana, just outside the city of South Bend. It is only a few minutes south of the Michigan border and 100 miles east of Chicago on the Indiana Toll Road (80/90) at exit 77. Notre Dame is a self-contained community with its own security police force and fire department. We are on Eastern Standard Time, which is the same as New York, one hour ahead of Chicago and three hours ahead of Los Angeles.

We expect you to arrive on the Monday of your scheduled week. Registration takes place between 12:00 noon and 5:00pm in Geddes Hall. You should plan to depart in the afternoon on the Friday of that same week. The last event ends around 12:30pm on Friday. Lunch on Friday is not included. Please let us know at least one week in advance if you will be making a late arrival (i.e., after 5:00pm on Monday). Should you miss a flight or experience any other major delay in your travel schedule, please contact the Notre Dame Vision office at (574) 631-7425.

You will find helpful information about travel to and from South Bend at www.sbnair.com and www.nd.edu/visitors. You may also call (800) 366-3772 for Anthony Travel Service, the University’s official travel agency.

Registration and Check-in

Please register immediately upon your arrival at Notre Dame (though no earlier than noon on Monday). Registration for Notre Dame Vision CYM is from 12:00n to 5:00pm on the Monday of each scheduled week. Please come to Geddes Hall, which is located just northwest of the Hesburgh Library and east of the Golden Dome. Registration will be in the Coffeeshouse on the first floor. In order to register, your balance must be paid in full and all required documents (listed above) must be on file. You will receive several items at the registration desk, including your meal pass, directions to your residence hall, and other materials and information about the week.

Arriving on Campus

If you drive to campus:

1. Upon exiting the Toll Road, turn right at the bottom of the exit onto Indiana 933/Business 31.
2. At the first light make a left onto Douglas Road.
3. Continue straight on Douglas for one mile (through the light) to Wilson Drive (there is not a light or stop sign). Turn right onto Wilson Drive and continue straight until the road curves to the left (after two stop signs in a row).
4. Make a right onto Leahy Drive (third stop sign)
5. Park in one of the lots on your right hand side. Hesburgh Library (the 14-story, gold-brown building) will be directly in front of you once you enter the parking lot. Park in the lot (leave your luggage in the car) and proceed to Geddes Hall for registration and check-in. Once you have registered at Geddes Hall, we will direct you to your dormitory and the closest parking lot. Parking passes will be provided upon registration.
6. Geddes Hall is just northwest of the Hesburgh Library – if you walk straight towards the library, Geddes Hall will be behind the library on your right.

If you fly or take the South Shore Rail to South Bend Regional Airport:

1. The South Bend Airport is approximately a 15-minute cab ride (about \$12) from the Notre Dame campus. (Note that the Amtrak station is at a different location). Ask the driver to drop you off at “Library Circle.”
2. Once you arrive at campus, you will be next to Hesburgh Library (the 14-story, gold-brown building). Proceed to Geddes Hall for registration – follow the directions of #6 above.

If you are flying into Chicago airports:

1. The CoachUSA/United Limo bus picks up at both Chicago airports and brings you directly to campus for approximately \$35 each way, \$65 round trip (www.busville.com). The bus will drop you off at the Main Gate of Notre Dame (Notre Dame Ave & Holy Cross Drive). From there you have about a 15-minute walk across campus to Geddes Hall.
2. Walk towards the Golden Dome along Notre Dame Avenue. Once you reach the Administration Building with the Golden Dome, turn right and walk towards Hesburgh Library (the 14-story, gold-brown building).
3. Geddes Hall is just northwest of the Hesburgh Library. It will be the last building on your left before you get to the Library. Once you have registered at Geddes Hall, we will direct you to your dormitory.

Residence Halls

All Notre Dame Vision CYM participants, with the exception of those who have arranged their own accommodations, will stay in a dorm located on campus. Housing typically consists of double occupancy rooms. You may request a roommate and we will try to honor all roommate requests made by Notre Dame Vision CYM participants. Vision CYM offers a limited number of single occupancy rooms for an additional \$100 fee. You may request an “upgrade” to a single occupancy room through the website or contact our office. All dorms employ a summer staff that includes a hall manager and several assistant hall managers who will be available 24 hours a day should you need assistance. It is likely that Notre Dame Vision CYM will be sharing a dorm with one or two other adult education programs throughout the summer sessions.

Each dorm is equipped with an elevator for your convenience, and its own chapel which will be available for your use throughout the week. All rooms are double occupancy and are furnished with a bed, dresser, desk and chair, and closet or storage area per person. Bed linens, a pillow, and towels will be provided, though you may consider bringing an additional blanket and towel. The rooms are not furnished with a telephone, though pay phones are available elsewhere on campus. Each half of each floor has a community bathroom; depending on the number of males/females you may have to walk a short distance to the bathroom. Please consult the “packing list” for what you will need for your dorm room.

Meals

Meals will be provided daily in the dining halls beginning with dinner on Monday and ending with breakfast on Friday. Please note that lunch on Friday is not included in your registration. Additionally, there are a variety of eateries on campus, many of which are located in the LaFortune Student Center. Feel free to visit Notre Dame Food Services at <http://food.nd.edu> for more information regarding places to eat at Notre Dame.

Banking

Although residence halls do not have ATM's in them, there are ATM's in LaFortune Student Center, the Hammes Notre Dame Bookstore, South Dining Hall, and DeBartolo Hall, nearby where most Notre Dame Vision CYM activities will take place

Attire

Casual attire will be just right for your week at Notre Dame Vision CYM. Plan for a warm and humid South Bend summer, with temperatures typically in the 70s/80s during the day and occasionally in the 90s. A raincoat and umbrella might also be necessary. We strongly recommend bringing a sweater, sweatshirt, or jacket for cool nights and, more important, *very* cool air-conditioned classrooms, auditoriums, and chapels.

Medical

Should you need medical assistance during your stay at Notre Dame, two fine hospitals – St. Joseph Regional Medical Center and Memorial Hospital – are within 10 miles of campus.

Mail

We are not able to accept any personal mail for Notre Dame Vision CYM participants.

Remaining Balance

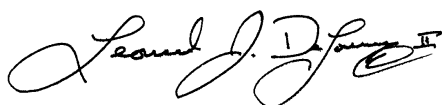
Your account information is noted in the top right corner of the first page. If you have an outstanding balance, please mail your payment, along with your completed forms, to Notre Dame Vision CYM, 334 Geddes Hall, Notre Dame, IN 46556. Payments should be post-marked by **May 23, 2012**. Please make checks payable to "Notre Dame Vision." Credit card payments are accepted through the Notre Dame Vision online store.

Questions?

If you have any questions at all, please feel free to contact the Notre Dame Vision staff at the telephone number or e-mail address listed below.

We look forward to welcoming you to Notre Dame this summer!

Sincerely,



Leonard J. DeLorenzo
Director, Notre Dame Vision

Contact Information:

Office: (574) 631-7425

E-mail: ndvi@nd.edu

334 Geddes Hall
Notre Dame, IN 46556

To be returned no later than May 23, 2012

- Waiver, Release, and Indemnification form
- Pre-Order t-shirt form (*optional*)
- Balance due (printed at top of p. 1)