

**2012 High School Program
Group Organizer Information**

For Office Use Only
IN _____ VO _____
LTR _____

This does not count as an application for the CYM program

Organizer's Information

Name of Group Organizer (First Last): _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Preferred Telephone #: _____ Email Address: _____

In relation to the applicants, I am (select all that apply):

- Parish Youth Minister
 Pastor/Associate
 HS Campus Minister
 Parent of participant(s)
 Teacher
 Diocesan Leader
 Other: _____

Group Information

A. How many high school students are in your group? Females: _____ Males: _____

B. Please list the names of the students in your group:

- | | | |
|----------|----------|----------|
| 1 _____ | 2 _____ | 3 _____ |
| 4 _____ | 5 _____ | 6 _____ |
| 7 _____ | 8 _____ | 9 _____ |
| 10 _____ | 11 _____ | 12 _____ |
| 13 _____ | 14 _____ | 15 _____ |
| 16 _____ | 17 _____ | 18 _____ |
| 19 _____ | 20 _____ | 21 _____ |
| 22 _____ | 23 _____ | 24 _____ |
| 25 _____ | 26 _____ | 27 _____ |
| 28 _____ | 29 _____ | 30 _____ |
| 31 _____ | 32 _____ | 33 _____ |
| 34 _____ | 35 _____ | 36 _____ |

If more spaces are needed, please check here and include the names on a separate piece of paper

Instructions for Group Organizers

We are grateful to you for organizing a group of students to attend Notre Dame Vision in 2012. This makes the application process easier on us and ensures that there will be at least a small community of folks with whom the students may share their experience when they return home. In order for our office to accept group applications, a few simple guidelines must be followed:

1. All groups must have one and only one "Group Organizer." This person's name should be written on the top of each group member's application. The "Group Organizer" is the only person from the group with whom our office will communicate.
2. Each "Group Organizer" must complete and submit the "Group Organizer Information" form (i.e., this form).
3. The "Group Organizer" is responsible for paying the deposit and balance fees for the entire group. Your group will be treated as a whole, which means that the deposit money for your entire group (\$100 multiplied by # of group members) must be received before any of the group members' applications are processed. Notre Dame Vision will create one account for your entire group, rather than one for each individual member of your group. Balance payments will likewise be for the group as a whole, rather than for individual members. *Payments from/for individual participants will not be accepted.*
4. As "Group Organizer," you should field questions about your group members' applications, registration, and balance payments, then contact the Notre Dame Vision office if necessary for answers.
5. In order to create a group, you must have at least five (5) high school participants – these students do not necessarily have to attend the same session of Notre Dame Vision. Additional students may be added to the group at a later date *provided that space is available in the given session.* However, if a group is formed prior to the April 9 early deadline and thus receives the early application discount, any members who are added on or after April 10 will only receive the group discount (\$25), not the early application discount (\$25). Students who have already applied to Notre Dame Vision as individual applicants may not be included in a group.
6. If a group member must be replaced, "Group Organizers" may substitute another student of the same sex for the same session at no additional charge. For example, if a female student from your group must withdraw from session #1 (June 18-22), you may substitute another female student for that same session. If you wish to replace a student with someone of the opposite sex or with someone who wishes to attend another session (*space permitting*), then another \$100 application fee will be required. All group rosters are deemed finalized on May 23, 2012 – after this date, free substitutions are not allowed.
7. Registration for a group is not complete until all registration forms are submitted (waivers, medical forms, permission forms) and the group's balance is paid in full. Information regarding the forms and balance will be sent after Notre Dame Vision receives your group's applications.

Adhering to these guidelines will make the entire registration process easier for everyone. Thank you for your cooperation! We look forward to hosting your group this summer!

Notre Dame Vision Scholarship Fund

We invite you to assist us in enabling other high school students to join us this summer through a monetary donation to our Notre Dame Vision Scholarship Fund. We hope to build this fund for the sake of those who are in financial need and who would benefit from assistance in covering the cost of travel and registration expenses. Whatever amount you feel called to contribute will be graciously accepted. Perhaps you would consider sponsoring in full one or more future participants (\$450 each), or sponsoring partially with a donation of \$25, \$100, or \$250.

If you would like to contribute to the Notre Dame Vision Scholarship Fund, you may do so online at the "Notre Dame Vision Store" found at <http://vision.nd.edu>, or by sending a separate check made out to "Notre Dame Vision Scholarship Fund" to

Notre Dame Vision
RE: Scholarship Fund
334 Geddes Hall
Notre Dame, IN 46556

Signature of Group Organizer

Date

Please visit the Notre Dame Vision website at <http://vision.nd.edu> for the full list of policies relating to applications, registration, cancellations, and program participation.

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